

# Leonard John Sprague

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## SUMMARY

- State of Florida licensed Certified General Contractor, CGC1515352.
- Seven years experience in all phases of residential construction management.
- Eight years experience in information technology, project management, and customer service.
- Earned dual degrees in Decision & Information Sciences and Management, self-financed 100%.
- Detail oriented leader with exceptional communication, organizational, and problem solving skills.

## EMPLOYMENT

### J and M Contractors

www.JandMContractors.com

Gainesville, Florida

#### President, Projects Manager

December 2003 – Present

- Coordinated with clients, engineers, lawyers, banks, building departments, licensed subcontractors, tradesmen, and suppliers to develop complete project solutions from conception to completion.
- Maintained all finances, insurances, licenses, and documentation required by State of Florida DPBR.
- Integrated financials, scheduling, contacts, and project documents to efficiently reduce overhead costs.
- Designed complete construction documents for residential custom construction in CAD.
- Managed multiple projects simultaneously, completing them on time and within budget.
- Supervised remodeling and new construction of both residential and commercial projects.

### CIRCA / Academic Technology at the University of Florida

Gainesville, Florida

#### Computer Programmer / Analyst

January 1999 – May 2005

- Designed and implemented internal management information systems, including scheduling, timekeeping, and personnel record keeping for over 600 employees in 15 departments.
- Developed CGI web-based applications using PERL and MySQL databases on Unix servers.
- Installed numerous custom and open-source software applications on Apache servers.
- Managed functional teams and assigned individual tasks and projects to appropriate group members.

#### Consultant Supervisor

October 1997 – January 1999

- Supervised, trained, and provided leadership for a staff of 8 – 10 computer consultants.
- Coordinated solutions for clients between first, second, and third level technical support staff.
- Identified client computing needs, diagnosed specific software and hardware problems, and recommended corrective action to resolve the issue.

### United States Army, 82d Airborne Division HQ

Fort Bragg, North Carolina

#### Airborne Infantry and Logistics Specialist

September 1993 – September 1996

- Balanced and maintained unit's \$1.4 million supply and credit card accounts.
- Ordered, procured, and tracked inventory of ammunition, weapons, fuel, vehicles, repair parts, food, parachutes, and emergency supplies for 800 – 1000 soldiers.
- Purchased an average of \$10,000 in supplies monthly at lowest available price.
- Assisted battalion logistics officer in planning, executing, and evaluating all logistical matters.
- Awarded 3 Army Achievement Medals, 1 for outstanding service in Operation Restore Democracy (Haiti).

## EDUCATION

### University of Florida

Master of Science in Construction Management

Major: **International Construction Management**

Bachelor of Science in Business Administration

Major: **Decision and Information Sciences**

Major: **Management**

M.E. Rinker, Sr. School of Building Construction

Expected Graduation: **December 2012**

Warrington College of Business Administration

Major GPA: **3.9**

Major GPA: **4.0**

## ADDITIONAL INFORMATION

**Software:** QuickBooks Pro, SoftPlan Architectural Design Software, UDA ConstructionSuite, Microsoft Office, Outlook, PhotoShop, PERL, MySQL databases, Apache web-servers

**References:** Adam Bolton (Robinshore, Inc.), Dr. Brisbane Brown, Todd Rainsberger, Beau Beery

**Additional Training:** United States Parachute Association "D" Licensed Skydiver, American Red Cross CPR Professional Rescuer, United States D.O.D. Secret Clearance, SCUBA (since 1987)